



## Town of Sudlersville

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John

### Sudlersville Commission Meeting-July 6, 2022

Welcome & call to order

Pledge of Allegiance

Approval of Minutes from June 1, 2022 meeting (attached)

Finance Report (attached)

#### Reports

- Fire Company
- Sheriff's Department
- Library Report (attached)
- Engineer Report
- Planning Commission Report
- Code Enforcement report (attached)
- Maintenance Report
- Barclay Extension Update
- Munbiling

Old Business-

New Business-Trash

Public Comment

Adjourn Next Meeting- August 3, 2022 6:30pm

Sudlersville Commission Meeting

June 1, 2022

President Griffith called the Sudlersville Commission meeting to order at 6:30pm. The pledge of allegiance was recited and those present were: President Griffith, Commissioner Leonard, Commissioner Kerr, Commissioner McMullen, Commissioner Haag, Attorney Yeager, Virginia Albers, Town Administrator, E. T. Kimble, Eric Paniere, Jr., David Ruffner, Reese Coleman, Carrie Comegys, Ron Ford, Brenda Stant, Faye Williams, Sue Elter, Sharon Andrews, Joe and Lynda Habel, Andrea Haag, Brenda Schmidt, Chad Angelini.

The residents were excused so that an Executive Session can be called to order at 6:33pm. To discuss a contract and personnel. (see minutes under separate cover)

The Commission meeting re-convened at 7:06pm.

Commission President nominated Kevin Kerr for President of the Commission, which was rescinded and Kevin nominated Keith Griffith as President by Larry Leonard. President Griffith accepted the position.

Name	Yay	Nay	Abstain
Griffith			X
Leonard	x		
McMullen	x		
Kerr	x		
Haag	x		

Meeting Minutes-Virginia disseminated the May 4, 2022 meeting minutes. A motion was made by Kevin and seconded by Larry to approve the May 4, 2022 meeting minutes with amendments. The motion passed unanimously.

Name	Yay	Nay	Abstain
Griffith	x		
Leonard	x		
McMullen	x		
Kerr	x		
Haag	x		

Finance Report – was reviewed and discussed and attached.

Codes Enforcement-was reviewed, discussed and attached.

Maintenance Report-Continues to keep up with mowing at Library, Town Office and WWTP. Maintenance as needed and working on issues at the WWTP for an upcoming State Inspection.

Engineers Report-Peter Bourne recently attended a Barclay Commission meeting to answer some of the resident's questions.

Planning Commission -Reese said the PC was working with Rebeca Lepter to complete the Sustainable Community Plan. Still seeking one additional member to serve on the PC.

Water/Sewer Bills- New Munibilling program, bills were sent out. Scheduled to send again the end of June.

Virginia has talked to Town Resident Lynda Hable and she has offered to assist us with updating and keeping our website current.

Public Comment-Sue Elter provided some documentation for the Final Rule ARPA document that authorizes towns to use their ARPA funds for sidewalks.

Reese Coleman-asked how Munibilling calculated the bills and said that they were a few cents off.

He stated that there was a drainage problem on Miller Street.

Reese also asked what the criteria was for getting assistance from the town. The Commissioners recently assisted a resident with funds to remove an old tree stumps.

Brenda Schmidt reported that the next Library Board meeting was scheduled for July 27<sup>th</sup> and the Commissioners were invited.

Carrie Comegys asked who was responsible for mowing near the railroad on Linden.

Sharon Andrews thanked the Town for sponsoring the Flags and Markers for the Cemetery and said they were place prior to Memorial Day. June 4<sup>th</sup>-a War Reenactment Event at the Train Station.

There being no further business to discuss, the commission meeting adjourned at 8:30pm.

Respectfully submitted,  
Virginia L. Albers

Sudlersville Commission Meeting

June 1, 2022

Executive Session

The Sudlersville Commission entered into Executive Session Sudlersville at 6:34pm. Those present were: President Griffith, Commissioner Leonard, Commissioner Kerr, Commissioner McMullen, Commissioner Haag, Attorney Thomas Yeager, Virginia Albers, Town Manager.

President Griffith reported that he had taken another job, and that it would not interfere with his duties with regard to maintenance in the Town.

We discuss the Inspection agency that the town uses for their permit and rental inspections. We currently use First State Inspection Agency, but we do not have a signed contract in place. Virginia was asked to research other companies that do inspections.

President Griffith excused himself from the next portion of the Executive Session.

Virginia stated that she, Jeannette DeLude and Carrie Comegys interviewed all those applicants that applied for the part-time clerk position in the town. It was decided that Paige Crew would be most suitable for what we are looking for. The Commission was acceptable to the choice provided that she accepts the position and passes a background check. Approximately 20 hours per week at: \$20 per hours.

Executive Session closed at: 7:05pm

Respectfully submitted,  
Virginia Albers

## Deposit Detail

June 1 through July 6, 2022

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Amount</u>
Deposit		06/01/2022	Personal Prop tax	Peoples Bank General Fund	622.00
Deposit		06/08/2022	Personal Prop Tax	Peoples Bank General Fund	12.87
Deposit		06/15/2022	Fees Queen Anne's County	Peoples Bank General Fund	276.00
Deposit		06/15/2022	Real estate tax	Peoples Bank General Fund	644.00
Deposit		06/15/2022	w/s	Peoples Bank Utility Fund	177.39
Deposit		06/15/2022	w/s	Peoples Bank Utility Fund	979.79
Deposit		06/15/2022	w/s	Peoples Bank Utility Fund	2,632.94
Deposit		06/15/2022	w/s	Peoples Bank Utility Fund	2,117.39
Deposit		06/15/2022	w/s	Peoples Bank Utility Fund	894.53

## Check Detail

June 1 through July 6, 2022

Type	Num	Date	Name	Account	Original Amount
Liability Check	To Prin	06/15/2022	State of Maryland	Peoples Bank General Fund	-226.90
Paycheck	1403	06/21/2022	Virginia Albers	Peoples Bank General Fund	-1,445.54
Paycheck	1405	06/15/2022	Morgan c Lofland	Peoples Bank General Fund	-42.85
Paycheck	1406	06/01/2022	Tammy Short	Peoples Bank General Fund	-166.23
Paycheck	1412	06/01/2022	Bonnie Schelts	Peoples Bank General Fund	-187.20
Paycheck	1413	06/01/2022	Keith Griffith	Peoples Bank General Fund	-622.78
Paycheck	1414	06/01/2022	Virginia Albers	Peoples Bank General Fund	-1,511.49
Check	1416	06/02/2022	William Knight	Peoples Bank General Fund	-700.00
Check	1417	06/02/2022	Law office of Thomas Yeager	Peoples Bank General Fund	-2,235.00
Check	1418	06/02/2022	Eastern Shore Environmental	Peoples Bank General Fund	-2,320.50
Paycheck	1419	06/09/2022	Bonnie Schelts	Peoples Bank General Fund	-220.94
Paycheck	1420	06/09/2022	Morgan c Lofland	Peoples Bank General Fund	-128.55
Paycheck	1421	06/09/2022	Tammy Short	Peoples Bank General Fund	-194.79
Check	1422	06/09/2022	Phillips Garage	Peoples Bank General Fund	-93.24
Check	1423	06/09/2022	Breezeline	Peoples Bank General Fund	-200.13
Check	1424	06/09/2022	Law office of Thomas Yeager	Peoples Bank General Fund	-224.60
Check	1425	06/09/2022	Town of Galena	Peoples Bank General Fund	-294.17
Bill Pmt -Check	1426	06/15/2022	APG Chesapeake	Peoples Bank General Fund	-33.75
Bill Pmt -Check	1427	06/15/2022	Breezeline	Peoples Bank General Fund	-218.34
Bill Pmt -Check	1428	06/15/2022	Delmarva Power	Peoples Bank General Fund	-599.00
Paycheck	1429	06/15/2022	Bonnie Schelts	Peoples Bank General Fund	-193.96
Paycheck	1431	06/15/2022	Tammy Short	Peoples Bank General Fund	-110.82
Check	1432	06/21/2022	Verizon	Peoples Bank General Fund	-34.80

**Town of Sudlersville**  
**Check Detail**  
 June 1 through July 6, 2022

Type	Num	Date	Name	Account	Original Amount
Check	1433	06/21/2022	CEZOA	Peoples Bank General Fund	-30.00
Check	1434	06/21/2022	Paige Crew	Peoples Bank General Fund	-100.00
Check	1435	06/21/2022	Jeannette DeLude	Peoples Bank General Fund	-525.00
Paycheck	1436	06/21/2022	Bonnie Schelts	Peoples Bank General Fund	-187.18
Paycheck	1437	06/21/2022	Morgan c Lofland	Peoples Bank General Fund	-42.85
Paycheck	1438	06/21/2022	Tammy Short	Peoples Bank General Fund	-166.23
Paycheck	1439	06/21/2022	Keith Griffith	Peoples Bank General Fund	-1,024.54
Check	1441	06/30/2022	First State Inspection Agency	Peoples Bank General Fund	-50.00
Paycheck	1442	06/30/2022	Bonnie Schelts	Peoples Bank General Fund	-241.21
Paycheck	1443	06/30/2022	Tammy Short	Peoples Bank General Fund	-207.45
Paycheck	1444	06/30/2022	Keith Griffith	Peoples Bank General Fund	-473.32
Paycheck	1445	06/30/2022	Virginia Albers	Peoples Bank General Fund	-1,630.77
Check	1446	06/30/2022	Paige Crew	Peoples Bank General Fund	-300.00
Check	1447	06/30/2022	Jeannette DeLude	Peoples Bank General Fund	-280.00
Check	1448	06/30/2022	USPS	Peoples Bank General Fund	-174.00
Check	1449	06/30/2022	Eastern Shore Environmental	Peoples Bank General Fund	-2,320.50
Bill Pmt -Check	1449	07/04/2022	Breezeline	Peoples Bank General Fund	-200.13
Check	1450	06/30/2022	Shore United	Peoples Bank General Fund	-300.00
Paycheck	1450	07/06/2022	Bonnie Schelts	Peoples Bank General Fund	-200.71
Paycheck	1451	07/06/2022	Tammy Short	Peoples Bank General Fund	-166.23
Paycheck	1452	07/06/2022	Morgan c Lofland	Peoples Bank General Fund	-42.85
Liability Check	1453	07/06/2022	State of Maryland	Peoples Bank General Fund	-45.13
Bill Pmt -Check	10129	06/01/2022	chesapeake employers insurance	Peoples Bank Utility Fund	-320.00

**Town of Sudlersville**  
**Check Detail**  
 June 1 through July 6, 2022

Type	Num	Date	Name	Account	Original Amount
Bill Pmt -Check	10130	06/01/2022	Delmarva Power	Peoples Bank Utility Fund	-1,608.54
Bill	200041	06/01/2022		6003. Phone & utilities office	74.99
Bill	200041	06/01/2022		6030. sewer utilities	27.93
Bill	210004	06/01/2022		6003. Phone & utilities office	62.70
Bill	210004	06/01/2022		6003. Phone & utilities office	64.75
Bill	200971	06/01/2022		6102. Utilities	50.72
Bill	200191	06/01/2022		6030. sewer utilities	1,148.34
Bill	200811	06/01/2022		6031. water utilities	179.11
TOTAL					<u>1,608.54</u>
Bill Pmt -Check	10131	06/01/2022	Jeannette DeLude	Peoples Bank Utility Fund	-822.50
Bill Pmt -Check	10132	06/01/2022	One call concepts	Peoples Bank Utility Fund	-25.33
Bill Pmt -Check	10133	06/01/2022	Shore United	Peoples Bank Utility Fund	-300.00
Bill Pmt -Check	10134	06/01/2022	USIS	Peoples Bank Utility Fund	-1,400.00
Bill Pmt -Check	10137	06/15/2022	One call concepts	Peoples Bank Utility Fund	-2.13
Bill Pmt -Check	10138	06/15/2022	Queen Anne's County Sanitary Dist	Peoples Bank Utility Fund	-14,740.36
Bill		05/31/2022		6045. Sewer operator cost	9,926.67
				6046. water operator cost	4,813.69
Check	10140	06/30/2022	Delmarva Power	Peoples Bank General Fund	<u>-1,465.13</u>
Check	10141	06/30/2022	Delmarva Power	Peoples Bank General Fund	-1,312.35
Check	10142	06/30/2022	Law office of Thomas Yeager	Peoples Bank General Fund	-600.00
Bill Pmt -Check	10149	07/04/2022	Choptank Electric	Peoples Bank Utility Fund	-46.00
Bill Pmt -Check	10150	07/04/2022	One call concepts	Peoples Bank Utility Fund	-23.01
Bill Pmt -Check	10151	07/04/2022	Queen Anne's County Sanitary Dist	Peoples Bank Utility Fund	-3,700.20
Bill	82321	08/23/2021		6046. water operator cost	2,588.30
				6042. Supplies & Mat Water	488.50
				6102. dues&subscriptions water	623.40
TOTAL					<u>3,700.20</u>
Bill Pmt -Check	10152	07/04/2022	Shore United	Peoples Bank Utility Fund	-278.03



## Sudlersville Memorial Library

June 2022

**Total Patrons: 128**

**Total Checkouts: 204**

**Total Books: 176**

**Total Movies: 28**

**Renewals: 37**

**Checked In: 197**

**Holds: 2**

**New Patrons:** Richard Glanding, Morgan Lofland, Laci Patterson

Our Father's Day craft day was held on June 18<sup>th</sup>. The children made crafts for Father's Day. Our next children's program is July 2<sup>nd</sup>. Children will make snowballs and throw them at a visiting alien. We will also have snowballs for the kids to eat. This is to celebrate World UFO Day.

On August 11<sup>th</sup> at 2:30 Blake Thompson (of the Blake Thompson Band) will be at the library with his world famous, violinist wife, Kate Russo and their kids to put on a musical program.

We are still delivering books to some patrons.

### Breakdown by Town

**Sudlersville In Town: 38**

**Sudlersville Out of Town: 23**

**Barclay: 7**

**Millington: 30**

**Crumpton: 5**

**Chestertown: 7**

**Marydel: 7**

**Henderson: 3**

**Kansas City: 4**

**Smyrna: 1**

**Harrington: 2**

**Dover: 1**