



Town of Sudlersville

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Sudlersville Commission Meeting-June 1, 2022

Welcome & call to order

Pledge of Allegiance

Swearing In

Adjourn Commission Meeting to go into Executive Session

Open Executive Session-to discuss personnel and obtain legal advice

Close Executive Session

Open Commission Meeting

Approval of Minutes from May 4, 2022 meeting (attached)

Finance Report (attached)

Reports

- Fire Company
- Sheriff's Department
- Library Report (attached)
- Engineer Report
- Planning Commission Report
- Code Enforcement report (attached)
- Maintenance Report
- Barclay Extension Update

Old Business-Library

New Business-Budget Resolution 2022-01

- Vote on Commission President
- Vote on New Hire

Public Comment

Adjourn Next Meeting- July 6, 2022 6:30pm

Sudlersville Commission Meeting

May 4, 2022

President Griffith called the Sudlersville Commission meeting to order at 6:30pm. The pledge of allegiance was recited and those present were: President Griffith, Commissioner Leonard, Commissioner Comegys, Commissioner Kerr, Commissioner McMullen, Virginia Albers, Town Administrator, E. T. Kimble, Eric Paniere, Jr., David Ruffner, Reese Coleman, Ron Ford, Bonnie Schelts, Jay Lancaster, Lucille Kuntz, Sharon Darling, Brenda Stant, Sharon Dilks, Faye Williams, Sue Elter, Carolyn Walls, Brenda Schmidt, Nancy Schmidt, Mike Purnell, Greg Winchester, John Haag, Ann Campbell, Peter Bourne and Frances Kinnamon.

Meeting Minutes-Virginia disseminated the April 6, 2022 meeting minutes. A motion was made by Kevin and seconded by Larry to approve the April 6, 2022 meeting minutes with amendments. The motion passed unanimously.

Name	Yay	Nay	Abstain
Griffith	x		
Comegys	x		
Leonard	x		
McMullen	x		
Kerr	x		

Finance Report – was reviewed and discussed and attached.

Codes Enforcement-was reviewed, discussed and attached.

Maintenance Report-DelMarVa Power is replacing Telephone Polls. I have been working less hours, mowing not taking as much time, working at the wastewater treatment plant, they want a fence installed in an area. There is about 4 to 5 feet of sludge in the lagoon, once this can be dredged, the system will operate more efficiently. The State is getting ready to sweep the streets. Keith is working on the funding process with the State to get grant funds for the sidewalks.

Engineers Report-Peter Bourne reported that he is working in getting the permits needed for the Barclay project. Almost ready to put out to bid. Peter plans to attend the next Barclay Town Meeting to answer questions from residents. Need MTA permit. Plans and specs are updated and revised. USDA has a list that he is working on. Construction duration one year.

Fire Department- Greg Winchester from SVFC updated the Commission. Just held, a car show and an Easter Egg Hunt. A Yard Sale is scheduled to be held May 21st. Greg said they are working on reviving the parade for 2023 Peach Festival is two days this year. FD approached the town to get a donation for fireworks at the Peach Festival. Keith made a motion to donate \$5,000 for the Fireworks at the Peach Festival. Larry amended the motion to cover the entire cost of \$7,500 of the event to be taken out of the ARPA Funds. The motion passed.

Name	Yay	Nay	Abstain
Griffith	x		
Comegys	x		
Leonard	x		
McMullen	x		
Kerr	x		

Planning Commission –Due to a lack of quorum, there was no April Planning Commission meeting. Still searching for one member.

Water/Sewer Bills- Should go out soon with the new Munibilling program.

Employment-An ad was posted in the local newspapers. Interviews will begin soon.

Library Discussion-The Sudlersville Library has been operating in the Town since the late 1800's. They are currently supported and maintained by the Town of Sudlersville, employing two part-time librarians and a part time-assistant. Payroll, utilities, maintenance, etc... is performed and funded by the town.

It was brought to the attention of a Town Commissioner that our latest audit had a section called Discretely Presented Funds. The Town, who was unaware of this account, made a call to Peoples Bank. They stated that, even though the account was included in the Towns audit and under our Federal ID number, the town was not privy to any other information. So, a meeting was scheduled, with the Sudlersville Commission President, a Commissioner, Peoples Bank President and their attorneys.

The funds in question, in the amount of \$300,000+ were for the Sudlersville Library. The library was not funded by Queen Anne's County, this past year, therefore expenses were absorbed by the Town of Sudlersville.

So discussion ensued between the Sudlersville Commission, the Library Board, one of their employees and members of the public.

Keith said their employees do an amazing job of keeping Library in order.

Brenda Schmidt stated that the Library has a Commission Liaison and assumed the reports were being provided on a regular basis. The town only receives a monthly count for visitors and check out numbers.

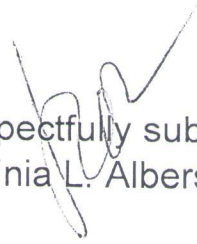
Sharon Darling is President of the Library Board and assumed reports were being sent to the town.

Sharon stated that they are concerned for the library's future and that they do not want to become part of the Queen Anne's County library system.

It seems as though there have been some miss-communications with the Sudlersville Library, Town Commissioners and the Executive Director of the Queen Anne's County Library Board. (who was not at the meeting)

Comments were made by the Town Commission, The Library Board and town residents and there was consensus that we all want the library to continue to be a part of the town and we will all work together to see that this happens.

There being no further business to discuss, the commission meeting adjourned at 8:30pm.



Respectfully submitted,
Virginia L. Albers

June 1, 2022

Deposits May 1 thru 31, 2022

Personal Property	\$ 622.00
State of Md	230.00
Permit	100.00
Insurance Refund	138.00
Water/Sewer Payments	<u>\$13,447.79</u>

TOTAL **\$14,537.79**

Expenses May 1 thru 31, 2022

Payroll	\$3,062.22
State of Maryland (payoll	\$4,025.22
Trash	\$2,320.00
Consultant	\$1,172.00
Choptank	\$ 46.00
First State	\$ 100.00
Shore United	\$ 300.00
Breezeline	\$ 173.89
APG Chesapeake	\$ 13.50
MD Unemployment	\$ 226.90
USDA	\$23,353.00
Dixon Tree	\$ 1,000.00
QAC Public Works	<u>\$14,256.21</u>

TOTAL **\$50,048.94**

Sudlersville Memorial Library

May 2022

Total Patrons: 106

Total Checkouts: 153

Total Books: 127

Total Movies: 26

Renewals: 111

Checked In: 171

Holds: 2

New Patrons: Rebecca Lesniowski, Makayla Patterson

Our next craft day will be in June. Check our Facebook page for more information. We are also planning children's programs for the summer.

We are still delivering books to our patrons who are housebound.

Breakdown by Town

Sudlersville In Town: 15

Sudlersville Out of Town: 37

Barclay: 10

Millington: 30

Crumpton: 2

Chestertown: 2

Marydel: 4

Greensboro: 1

Henderson: 1

Kansas City, MO: 2

Smyrna, DE: 1

Harrington, DE: 1

TOWN OF SUDLERSVILLE
Resolution 2022 –01
A Resolution to adopt the Budget for Fiscal Year 2022-23

Whereas, the Town Charter of the Town of Sudlersville requires the adoption of an Annual Budget containing estimates of anticipated revenues and proposed expenditures; and

Whereas, Section 5-6 of the Charter states that the Annual Budget shall be prepared and adopted in the form of a resolution and;

Whereas, the attached Budget has been prepared, and a public hearing on the Budget was held on *(insert date of hearing)*;

Now, therefore, be it resolved that the attached Budget for Fiscal Year 2022-23 is hereby adopted;

Adopted and approved this 1st day of June 2022 by a vote of ____ in favor and ____ opposed.

Seal

Virginia Albers, Clerk

Town of Sudlersville

Keith Griffith, President

Larry Leonard, Commissioner

Lauren McMullen, Commissioner

Kevin Kerr, Commissioner

John Haag, Commissioner