



## Town of Sudlersville

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### **Sudlersville Public Hearing & Commission Meeting**

**August 4, 2021**

Welcome & call to public hearing to order

Pledge of Allegiance

**ORDINANCE 2021-03**-Title: An ordinance of the Town of Sudlersville to amend the Sudlersville Purchasing and Contracts ordinance section 4-6 to update the spending amounts.

Public Comment-

Adjourn public hearing

Open Commission meeting and call to order

Approval of Minutes from July 7, 2021 meeting (attached)

Finance Report (attached)

#### **Reports**

- Fire Company
- Sheriff's Department
- Library Report (attached)
- Engineer Report
- Planning Commission Report
- Code Enforcement report
- Barclay Extension Update

#### **Old Business**

- Redspeed
- Sunrise Solar
- Water Bill Collection/-Utility Billing software

#### **New Business**

- Vote on Ordinance 2021-03
- Rate Study
- Lacrosse Homes
- Consent Order
- DelMarVa Wifi
- Year in Review

#### **Public Comment**

**Adjourn Commission Meeting**-Workshop August 18, 2021

- Commission-September 1, 2021

Sudlersville Town Commission Meeting Minutes  
July 7, 2021

President Griffith opened the Sudlersville Commission meeting at 6:31pm. The pledge of allegiance was recited and those present were: President Griffith, Commissioner Leonard, Commissioner Comegys, Commissioner Kerr, Commissioner McMullen, Attorney Tom Yeager. Faye Williams, Chris Stant, Ron Ford, and Virginia Albers, Clerk.

Virginia disseminated the meeting minutes for June 2, 2021. There being no corrections or revisions, Kevin made a motion which was seconded by Carrie to approve the June 2, 2021 meeting minutes as presented.

The financial report was prepared by Jeanette and reviewed by the commission.

Sheriff's Report-Keith stated that there had been a recent arrest in the parking lot of Sudlersville Post Office. Vandals ripped the doors off the blessing box and one of the officers was kind enough to reinstall them.

Library-report attached. A petting zoo is scheduled to be at the Sudlersville Library on July 17<sup>th</sup>.

Planning Commission-Faye stated that they have ongoing projects and a coupe permits in the works. Virginia now serves as clerk.

Sewer Project-Keith announced that the July 21<sup>st</sup> workshop will be canceled due to a joint Barclay/Sudlersville Sewer workshop to be held at 7:00pm in Barclay at REEB Millwork.

Engineers Report-Peter Bourne reported that. USDA has awarded Sudlersville in the amount of \$555,000 to pay the Wickersham lawsuit and for upgrades to the sewer plant.

Waterbills-investigation still in progress, although charges have been filed. No bills have been sent out to residents since April 30<sup>th</sup>. Some residents are continuing to pay down on their accounts even though bills have not been sent out.

Keith, Carrie and Jeannette have been exploring various billing programs that could be efficiently utilized by the Town of Sudlersville.

Kevin introduced Ordinance 2021-03. **ORDINANCE 2021-03**-Title: An ordinance of the Town of Sudlersville to amend the Sudlersville Purchasing and Contracts ordinance section 4-6 to update the spending amounts. A public hearing will be posted in the paper and scheduled for the August 4, 2021.

Redspeed-Waiting on State Highway.

Attorney Yeager stated that he had recently attended the Maryland Municipal League Convention in Ocean City, MD. Along with Keith, Virginia and Jeannette. He thanked Sudlersville for their sponsorship as well as his other towns.

There being no further business to discuss, the meeting adjourned at: 7:15pm.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read 'V L Albers', written in dark ink.

Virginia L. Albers

Deposits July 8 to Aug. 4, 2021

Utility Fund

Date	Amount	Fund	Description
7.12.21	\$ 650.00	Utility	water payments
7.19.21	\$ 2,322.94	Utility	water payments
7.26.21	\$ 237.00	Utility	water payments
8.2.21	\$ 14,525.98	Utility	water payments and tax sale money
8.2.21	\$ 75.00	Utility	Schelts connection fee

Total \$ 17,810.92

General Fund

7.12.21	\$ 50.00	General	Demo permit
7.26.21	\$ 7,149.83	General	Income tax
8.2.21	\$ 40,676.00	General	county offset and permit fee
8.4.21	\$ 621.00	General	Atlantic broadband PP tax

Total \$ 48,496.83



Town of Sudlersville

Bills Paid July 8 , 2021 to Aug. 4, 2021

Date	Vendor Name	Paid Amount	Description	Fund
7.12.21	Office Depot	\$ 77.72	ink for printer	G
7.12.21	Delmarva Power	\$ 124.48	416 S Church	U
7.12.21	Delmarva Power	\$ 730.81	416 S Church	U
7.12.21	Delmarva Power	\$ 29.36	209 N Church station	U
7.12.21	Delmarva Power	\$ 104.74	200 S Church	G
7.12.21	Delmarva Power	\$ 62.24	Library	G
7.12.21	John Haag	\$ 169.22	computer parts	G
7.12.21	WCS	\$ 5,000.00	Audit billing	G
7.12.21	Office Depot	\$ 103.76	previous past due bill	G
7.12.21	Napa Auto parts	\$ 91.69	June statement	U
7.12.21	Greg Clark Reliable Lawn Care	\$ 1,300.00	June statement	G
7.12.21	Richard Brusca Nursery	\$ 87.00	previous past due bill	G
7.12.21	David A Bramble	\$ 2,330.00	previous past due bill	G
7.12.21	Shore United Bank	\$ 344.25	Loan payment	U
7.14.21	Maryland Comptroller	\$ 425.17	Qtrly withholding	G
7.19.21	Shore United Bank	\$ 623.01	Loan payments (2)	U
7.19.21	Law office of Tom Yeager	\$ 2,085.00	WWTP	U
7.19.21	Verizon	\$ 51.70	telephone	G
7.19.21	Atlantic broadband	\$ 212.88	internet	G
7.19.21	Law office of Tom Yeager	\$ 2,310.00	May bill wwtp	U
7.19.21	Maryland Comptroller	\$ 3,415.00	BRF fees	U
7.21.22	Delmarva Power	\$ 1,409.98	Street lights	G
7.26.21	Eastern Shore Environmental	\$ 2,320.50	Trash	G
7.26.21	USIS	\$ 700.00	Bond for V. Albers	U
7.26.21	USIS	\$ 700.00	Bond for J. DeLude	U
8.2.21	Shore United Bank	\$ 329.24	Loan	U
8.2.21	Delmarva Power	\$ 25.69	Church St North Station	U
8.2.21	Delmarva Power	\$ 99.09	WWTP	U
8.21.21	Delmarva Power	\$ 1,411.18	WWTP	U
8.2.21	QA County Sanitary Dist	\$ 37,184.08	WWTP	U
8.2.21	Delmarva Power	\$ 82.85	Library	G
8.2.21	Delmarva Power	\$ 126.77	200 S Church	G
8.2.21	Choptank Electric	\$ 39.00		G
8.2.21	First State Inspections	\$ 125.00	117 W Main St	G
8.2.21	Millington Hardware	\$ 10.24	wwtp	U
8.2.21	APG	\$ 94.50	Ad for Public Hearing WWTP	U
8.3.21	Queen Anne County Sanitary Distric	\$ 3,340.18	Water CCR report mailing	U
8.4.21	Keith Griffith	\$ 580.00	payroll	G
		\$ 68,256.33		

## **Sudlersville Memorial Library**

**July 2021**

**Total Patrons:** 152

**Total Checkouts:** 207

**Total Books:** 169

**Total Movies:** 38

**Checked In:** 224

**Renewals:** 36

**New Patrons:** Eugene Evans, Dale Wilson

We had 4 geocache visitors in the month of July

Our Petting Zoo was a huge success. We had 50+ parents and children here.

We are still delivering books and movies to some of our patrons.

The library was closed on Monday July 5<sup>th</sup> and Saturday July 31<sup>st</sup>.

### **Breakdown by Town**

**Sudlersville In Town:** 39

**Sudlersville Out of Town:** 54

**Barclay:** 2

**Millington:** 33

**Crumpton:** 7

**Marydel:** 5

**Goldsboro:** 5

**Greensboro:** 1

**Henderson:** 2

**Smyrna, DE:** 3

**D.C.:** 1

Codes Enforcement  
July 30, 2021  
Virginia Albers & David Ruffner

115 S Church Street	2 untagged vehicles	2nd Letter
111 S Church St	Tall Grass	1 <sup>st</sup> Letter
115 S Church Street	Deck boards missing	2nd Letter
115 S Church Street	Overgrown Lot	1 <sup>st</sup> Letter
115 S Church Street	Tall Grass next to PNC	2nd Letter(talked to realtor)
115 S Church Street	Untagged vehicles	Moved around back
115 S Church Street	Tall grass behind storage units	2nd Letter
115 S Church Street	Tall grass	1 <sup>st</sup> Letter
115 S Church Street	Grass	1 <sup>st</sup> Letter

The Commissioners of Sudlersville

**ORDINANCE 2021-03**

Title: An ordinance of the Town of Sudlersville to amend the Sudlersville Purchasing and Contracts ordinance section 4-6 to update the spending amounts.

For the purpose of repealing and re-enacting amendments to sections 4-6 of the Purchasing and Contracts Ordinance to update the spending amounts

RECITALS

WHEREAS, The Town Commissioners may from time to time amend, supplement, change, modify or repeal the Purchasing and Contracts Ordinance; and

WHEREAS, that such amendment , supplement, or change may be initiated by motion of the Town Commissioners

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Commissioners of Sudlersville that:

The following sections of the Sudlersville Purchasing and Contracts Ordinance be repealed and reenacted as amended to update the amounts reflected below.

Section 4. That *Section 4 Procedure where cost exceeds \$1000* be amended to reflect where the cost exceeds \$25,000.

Section 5. That *Section 5 Procedure where cost is between \$500 and \$1000* be amended to reflect where cost is between \$2500 to \$25,000

Section 6. That *Section 6 Procedure where cost is \$500 or less* be amended to reflect where cost is under \$2500

The recitals to this ordinance are incorporated herein and deemed a substantive part of this Ordinance.

In the event of conflict between the provisions of this Ordinance and any other Town laws or ordinances, the provisions of this Ordinance shall prevail.

The title of this ordinance or a condensed version thereof, shall be deemed to be and is a fair summary of this Ordinance for publication and all other purposes.

This Ordinance shall take effect immediately with passage according to law but in no event shall this Ordinance take effect until 10 days after the date of the public hearing identified below.

The Ordinance was introduced at a public meeting of the Commissioners of Sudlersville held on the 7<sup>th</sup> day of July , 2021 and a public hearing was held on the \_\_\_\_\_ day of \_\_\_\_\_, 2021 and having been reviewed and considered for final actin , was duly passed on the \_\_\_\_\_ day of \_\_\_\_\_. 2021.



Attest: \_\_\_\_\_

Virginia Albers, Clerk

Approved as to form:

\_\_\_\_\_  
Thomas Yeager, Town Attorney

The Commissioners of Sudlersville

\_\_\_\_\_  
Keith Griffith, President

\_\_\_\_\_  
Kevin Kerr, Commissioner

\_\_\_\_\_  
Lauren McMullen, Commissioner

\_\_\_\_\_  
Carrie Comegys, Commissioner

\_\_\_\_\_  
Larry Leonard, Commissioner