

**TOWN OF SUDLERSVILLE**  
**Commissioners Minutes**  
**October 2, 2019**

**Present:** President Ronald Ford  
Commissioner David Ruffner  
Commissioner Carrie Comegys  
Commissioner Larry Leonard

**Attendance:** Faye Williams, Brenda Stant, Brenda Schmidt, Larry Purnell, David Taylor, Bill Comegys, Reese Coleman, and Chief Joey Apple of Sudlersville Volunteer Fire Company

Meeting was called to order at 6:30 pm by President Ford. Pledge of Allegiance was recited.

**Minutes from September 4, 2019 meeting:** Commissioner Ruffner entered a motion to approve the minutes, Commissioner Leonard seconded the motion. a vote of 4-0 was entered.

**Minutes from September 23, 2019 Workshop meeting:** Commissioner Ruffner entered a motion to approve the workshop minutes, Commissioner Leonard seconded the motion, a vote of 4-0 was entered.

**Fire Company Report:** ISO information has been submitted by the Fire Company and the Town Administrator, this is done every five years

**Sheriff Report:** No one was present.

**Library Report:** Included in the packet. Manning is working on preparation of bid documents for replacement of the heating/air conditioning unit at the Library. Mr. Purnell stated he spoke with Mr. Kimble regarding this replacement and was assured it was needed.

**MES Report:** Included in the packet.

**Engineering Report:** No report at this time.

**Planning Commission:** The Planning Commission is reviewing the property maintenance code.

**Town Manager's Report:** Included in the packet.

**Action Items:**

Commissioner Comegys initiated discussion regarding hiring a Clerk as soon as possible. She recommended the hiring of Crissy Talty on a trial basis for 90 days. During this 90-day period the Commission can continue to interview applicants. Commissioner Leonard stressed the importance of obtaining a criminal background check on Ms. Talty prior to offering a position with the Town. Comegys entered a motion to hire Talty on a trial basis contingent on the criminal background report being acceptable; a second was entered by Ruffner, a vote of 3-1 (Leonard) was entered.

**Public Comment:**

Faye Williams asked if there is a backup system on the Town's computer system. Manning stated there was no one in the past but there is one installed at this time. Williams asked about newsletters and why one hasn't been prepared in a while. Williams stated there is a big mess at the office, and it is a very disgusting situation! All work needs to be double check daily; radio meter readings need to be verified against actual meters; she stated all responsibility falls on the Town Administrator.

Reese Coleman stated he thought all contracts need to be rebid this winter. Manning stated all contracts are reviewed and if expiring is rebid during the budget preparation period.

Brenda Schmidt asked about inquiry made to Town Attorney regarding the property of the Library. Ford explained the Town has been looking at ways to cut expenses further to help with the financial situation of the Town. During workshop meetings the Commissioners agreed they would like to see the Library stand on its own. Schmidt asked for the Town's thoughts of the future for the Library. Larry Purnell stated the Library does not receive enough funds through their fund-raising efforts to pay salaries, they receive approximately \$10,000 per year through fund raisers. Ford stressed he understood the Library Board did not want the Town Library to be part of the County system. Carrie Comegys shared the County's plan to build a new library in the northern part of the County. She further explained that if the County takes over the Library, they will require a full-time master certified librarian to be on the staff. Schmidt asked that the Commissioners to keep the Board informed as information becomes available.

With no further discussion, a motion to adjourn was made by Ruffner at 7:10 PM, Comegys seconded the motion, a vote of 4-0 was entered.

Respectfully submitted,

Elizabeth Jo Manning  
Town Administrator