

TOWN OF SUDLERSVILLE
Commissioners Minutes
March 6, 2019

Present: President Ronald Ford
Commissioner David Ruffner
Commissioner Carrie Comegys
Commissioner Kevin Kerr
Commissioner Larry Leonard

Town Manager: Jo Manning

Attendance: Gary Fields, Larry Purnell, Steve Yeager, Donna Crossley, Chris Stant, Virginia Albers, Joey Apple, Bill Comegys, Mr. & Mrs. Marshall, Faye Williams, Record Observor, Reese Coleman, and E T Kimble

Meeting was called to order at 6:30 pm. Pledge of Allegiance was recited.

Minutes from February 6, 2019 meeting: Kerr entered a motion to approve the minutes from the February 6, 2019 meeting, Ruffner seconded the motion., a vote of 5–0 was entered.

Fire Company Report: No Report

Sheriff: No Report

Library Report: Enclosed in packet

MES Report: No report.

Engineering Report: Peter Bourne stated the plants are in compliance. Ruffner asked for a tour of the sewer plant, Peter set it up for Friday at 10:00 am.

Planning Commission: No report as nothing presented for discussion.

Town Manager's Report: Manning explained code enforcement process. Manning explained the Fire Company has not provided updated pictures as project has progressed for grant purposes; this may cause a problem with future grants. Paperwork was submitted to QAC for the annual Library operations grant.

Action Items: Faye Williams requested a credit of sewer usage at 212 S Church Street due to a water leak. Kerr asked if this is a waiver for a one-time forgiveness. Williams stated she was not requesting the one-time forgiveness, just a credit as the water went into her basement not through the sewer. Ruffner made a motion to grant a credit of 138.34, Kerr seconded the motion, a vote of 5-0 was entered.

A request was made for usage of the tractor's basket by an outside agency. Ruffner made a motion not to loan out town equipment due to liability and damage control purposes, Leonard seconded the motion, a vote of 5-0 was entered.

Public Comment: Mr. and Mrs. Marshall stated that the residents at 114 East Main Street are still running a business out of the home. Mr. Marshall Stated he has called Frank Davis with no return call. Mr. Marshall gave details on the activities. Leonard advise if running a business, the proper license would be required. Ruffner asked for an update on this situation, Manning advised there is no ordinance restricting home businesses, she has met with Mr. Davis to discuss this issue, and a letter has been sent. Ford commented a barber shop would be state regulated. Faye Williams asked about the rental inspections. Patterson advised rental inspections are to be renewed this year, letters have been sent to landlords for inspections. Larry Purnell stated the Planning Commission should be able to help with this issue as they

wrote the zoning ordinance. A suggestion to install a fence was made by Virginia Albers, the Marshall's response was it would be too costly for them to install a fence. Mr. Purnell recommended installing a security camera to be used for filing complaints with law enforcement. Ford advised the town will continue to work on this issue.

Comments were made regarding the receipt of both an email invoice and a paper invoice for utility billing. Patterson will look into this and make necessary adjustments. Complaints regarding the information on the monthly Accounts Receivables report were made regarding properties on the report. Manning explained the report is created different times each month due to work constraints and demands; therefore, it is not always the last day of the month. As noted, the report is only dated Month and Year; not a specific date.

Chris Stant again complained about the Town billing monthly instead of quarterly; he stated there was no notice. Ford reminded everyone there was discussion of monthly billing since December 2017 and every month since then; there were also notices placed in previous utility bills. Stant stated there is a communication problem between the Town and its citizens; he feels insufficient notification is being made. Mr. Marshall recommended if a water reading shows a substantial change, the Town should reread the meter for accuracy. Manning explained this has been the procedure for the past six years, if a substantial change is noticed MES rereads the meter, a graph is pulled from software to determine when change occurred, and contact is made with the property owner if possible.

Chris Stant asked about the issuance of a credit for his parent's property at 408 S Church Street for the high-water usage in the 4th quarter of 2018. He advised the meter at this location has been changed four different times due to his concern of meter errors and high readings. Stant continues to argue the Town has meter problems and internal problems with the meter reading and billing of usage. Manning explained a request from 408 S Church Street for relief of the overage has not been made, per policy a written request must be made to be presented to the Commissioners for review. The current meter is being changed and sent to be certified; Manning reminded everyone if the meter is determined to be correct the cost for calibration is to be charged to the property owner.

Reese asked about the water billing, Jo advised that the January bill was 40 days this is why it seemed higher, Ker and Ruffner agreed that explained why it was higher this time. Reading of meters occurs when time allows; therefore, it will not ever be exactly 30/31 days between readings. Williams asked if there was a way to meter different sections of Town to help with determination of possible leaks or over usage; Bourne explained main water meters were not installed as part of this system.

Leonard requested a MES employee be present at future meetings. A reminder was issued this will increase the cost of MES' time for the Town. Leonard asked about the water tower painting, he feels it should be under warranty and redone. Peter Bourne advised there was a 1-year warranty, which has expired. Bourne reminded everyone that the Town has in excess of \$10 million in infrastructure with only a part-time person trying to maintain and provide support for the Town.

With no further business a motion by Kerr to adjourn was entered, Ruffner seconded the motion, and a vote of 5 -0 was entered.

Respectfully submitted,

Maggie Patterson
Town Clerk