

**TOWN OF SUDLERSVILLE**  
**Commission Meeting Minutes**  
**November 7, 2018**

**Present:** President Ronald Ford  
Commissioner Kevin Kerr  
Commissioner Carrie Comegys  
Commissioner David Ruffner

**Town Manager:** Jo Manning

**Public:** Kay Lochary, Leon Demby, ET Kimble

**Attorney:** Thomas Yeager

President Ford called the meeting to order at 6:30 PM.

The Pledge of Allegiance was recited.

**Minutes of the October 3, 2018 meeting:** The minutes of the **October 3, 2018** meeting were reviewed. A motion to accept the minutes was made by Kerr; a second was made by Ruffner, a vote of 4-0 was entered.

**Sheriff Report:** None Given

**Fire Company Report:** None Given

**Library Report:** In packet

**MES Report:** In packet

**Town Managers Report:** Manning advised everyone received revised ordinance to review before next meeting and explained there will be a public hearing in December. Caldwell banker decision on residential or business. Manning advised that an agreement on the selling needed to be made. Kerr made a motion to sell subject to the lease, Ruffner second the motion a vote of 4-0 was entered.

Manning advised the boy Scouts want to use the hall twice a month for meetings. Comegys asked if it should be free if they are nonprofit. Manning advised the Boy Scouts are a nonprofit. Attorney Yeager suggest they donate to the town for the use of the hall. President Ford asked ET Kimble about the church and to investigate why they no longer meet there. The permission to use the hall is on hold till that inquiry is made.

President Ford asked for motions for the adoption of the Fee Schedule. Ruffner made the motion, Kerr Second the motion, a vote of 4-0 was entered to adopt the Fee Schedule.

President Ford introduced ordinance 2018-01 to repeal the 1970 ordinance on Trailers. Will have a public meeting at which time a resolution will be voted on.

President Ford introduced the water ordinance 2018-02, Water ordinance for monthly billing. Manning advised with the next quarter billing that a notice will come out advising that monthly billing will start. Kerr stated to hold off on door hangers and just send a reminder. Manning stated she will draw up a template stating due date late date and shutoff notice date.

**Public Comment:**

ET Kimble brought up a question about high water bills that are owed. Manning advised letters went out advising that residents with higher than normal bills have 1 year to pay them off and that it was voted on in an earlier session. These residents were put in a monthly payment plan.

Comegys asked about adding a free library box. Ruffner made a motion, Kerr second the motion for a library box. A vote of 4-0 was entered.

With no further discussion Kerr made a motion at 7:35 to adjourn the meeting, Ruffner second that motion a vote of 4-0 was entered.

Motion to approve on signature and that of President Ford with the BDC property. Kerr made the motion, Ruffner second the motion to require only President Ford to sign.

**Engineer Report:** Peter advised the meeting with MDE, reference to the issues at the lagoon and the compliance issues with the plant. Manning advised MDE will be helping with the compliance issues before the completion of the current case.

**Planning Commission:** Ford asked for updates for the planning commission and Manning advised they approved the sign permit for Phillips. Manning advised the planning and zoning commission as well invited the Commissioners to their next meeting as they are discussing changes to the zoning ordinance to allow for distilleries and medical marijuana growing to become part of the zoning.

**Town Managers Report:** Manning reviewed report.

**Old Business:**

Manning advised only one real estate company met the outlined qualifications that Manning proposed for the BDC Property, Caldwell Banker. Manning stated a vote will be needed for Caldwell Banker to be the agent for the sale of the BDC property. Ruffner made a motion to approve the decision for Caldwell Banker to be the agent on the sale of the BDC property, Kerr second the motion, a vote of 4-0 was entered.

Manning advised she reworked the loan with shore bank line of credit and got a lower monthly payment.

Manning advised she will type of the new schedule fees to be voted on at the next meeting.

Ford brought up the idea of monthly water billing and that he had checked with other towns as to their utility billing policy.

With no other business to discuss Kerr made a motion to adjourn at 8:00 Rufner second the motion a vote of 4-0 was entered.

Respectfully submitted,

Maggie Patterson  
Town Clerk