

**TOWN OF SUDLERSVILLE**  
**Commission Meeting Minutes**  
**May 2, 2018**

**Present:** President Ronald Ford  
Commissioner Connie Engrem  
Commissioner Kevin Kerr  
Commissioner Carrie Comegys

**Town Manager:** Jo Manning  
**Town Clerk:** Maggie Patterson

**Engineer:** Peter Bourne

**Lawyer:** Tom Yeager

**President Ford called the meeting to order at 6:05 PM.** A motion was made by Engrem, a second by Comegys to go into closed session to meet with the Sheriff’s Department to discuss the proper procedures handling a disruptive/unruly crowd.

A Motion was made by Kerr, a second by Engrem, a vote of 4-0 to reenter the public meeting was made at 6:30 PM.

**Public:** Faye Williams, Don Reed of MES, Sue Kidwell, Johnnie & Kim Harris, Chris Stant, Larry Leonard, Thurston Harris, Bill Ward, Sam Hokuf, Sue Elter, Reese Coleman, QAC Sheriff’s Department Dwayne Embert, Joey Apple, Brian Demoss, Will Wallace, Bill Faust and David Taylor

**President Ford called the meeting to order at 6:30 PM.**

**The Pledge of Allegiance was recited.**

**Closed Session – May 2, 2018:** President Ford stated the purpose of the earlier closed session meeting.

**Minutes of the April 8, 2018 meeting:** The minutes of the **April 8, 2018** meeting were reviewed. A motion to accept the minutes as written was made by Kerr; a second was made by Comegys, a vote of 4-0 was entered.

President Ford stated that due to the crowd we would skip all reports and move into a public forum to discuss questions and concerns.

**Fire Company:** No Report Given

**MES Report:** No Violations in April. Arsenic level is “4”, limit is “10”. The medium used to filter the arsenic is scheduled to be changed in 2021. Wastewater plant is coming into compliance due to adjustments to equipment; the Bethnic Study was completed, a requirement of the permit by MDE.

**Sheriff Department:** No Report Given

**Library:** Report Provided for review.

**Planning Commission:** A recommendation was submitted by the Planning Commission to appoint Mary Luckhart and Reese Coleman to the Planning Commission. A motion to accept the recommendation was made by Kerr, a second by Comegys, a vote of 4-0 was entered. Williams and Faust questioned the allowance of someone that does not physically live within Town limits; as was explained the Zoning Ordinance states that anyone that owns property in Town may be on the Planning Commission regardless of their primary residence.

**Maintenance:** Grass cutting contract bids were reviewed. A motion to accept and award the contract to Reliable Lawn Care was made by Engrem, a second by Comegys, a vote of 4-0 was entered.

**Town Manager:** Report provided for review.

**Public Comments:** President Ford opened the meeting to the audience announcing the time frame for comments as 4 minutes per person.

Reverend Ward asked for clarification of the Barclay project. Peter Bourne explained plans have been completed, process of updating required permits for submittal, and working on funding confirmations. Reverend Ward asked for an anticipated date for the project start date. Bourne explained the Town is meeting with MDE and USDA to discuss the affordability of the project; once agreements are made and financial documents are secured the project will go out to bid.

Kim Harris asked if a property not annexed into Town would be required to pay for hookup. Ford stated if not annexed in town at the time of hookup they will have to pay connection fees at the time of development. Ford also stated that if a current resident chooses to subdivide they will also have to pay for the additional hookups. Yeager explained that if a large property is annexed in the future into Barclay, the developer will pay for all costs for the infrastructure and any connections. Harris asked once the system is in who do the property owners/residents deal with regarding this system, Ford explained they will deal with the Town of Sudlersville.

Faye Williams asked if the Town would be reimbursed for monies already spent on the Barclay project. Bourne explained that yes this is part of the total budgeted project. Williams asked who was going to be responsible for the billing of the Barclay invoices and collection of fees. Ford explained that is being done by the Town of Sudlersville.

Dave Taylor stated he was told the sewer system for Barclay was going to be free. Yeager advised he speak with the Commissioners of Barclay. Yeager advised that at the time of any water and sewer hookup project, there are typically no upfront costs, he also stated he could not speak for Barclay but going forward there would be maintenance costs allocated to each property. Taylor asked who would be responsible for repairs; Bourne explained from the house to the grinder pump is the property owner's responsibility. Any disturbance to a property during installation will be the contractor's responsibility to restore.

Sue Elter asked if undeveloped lands are developed will the collected impact fees be applied to the outstanding debt for these projects. Ford and Bill Faust explained impact fees and allocation fees.

Yeager explained the cost to treat waste will be different for Barclay residents than Sudlersville residents as Barclay will use grinder pumps while Sudlersville has a gravitational system, in addition to the distance the waste must travel to the plant.

Thurston Harris stated he thought that once the Town of Barclay was connected to a public sewer system they would get street lights and sidewalks. Bill Faust explained those services would be provided by the Town of Barclay not the Town of Sudlersville.

Demoss brought up the issue of paying the outstanding expenses for this project. DeMoss stated they did not receive invoices and added that the Town has not received copies of these invoices be put in the minutes. Jo explained that a box with all invoices had been delivered to Barclay during the tenure of Shelly Heller, Town Administrator. Demoss stated that some properties could not get perk approved because in some areas the sewer sits on top of the ground. This system would help some folks be able to build. Demoss asked if there would be a valve in the line at the connection of the Barclay line to the Sudlersville system, Manning responded that this is in the plans. Demoss stated the County had bailed the Town out. Ford stated this was false information, the County has not been a part of the Sudlersville Wastewater Treatment Plant project nor the Barclay Sewer Project to date.

Jo stated that they have been trying to get a meeting together with MDE and USDA regarding this project. Demoss asked about going to someone to get help with this. Yeager suggested going to the next level if MDE cannot get this meeting underway. Ford asked for a definite answer from MDE.

Williams asked how requested the annexation of properties surrounding Barclay. Demoss stated the Town of Sudlersville requested this annexation to increase the number of participants. Taylor correctly stated the Town of Barclay did not have to annex these properties, that was a decision made by the Commissioners of Barclay.

Williams asked how would billing be affected if we went to monthly versus quarterly. The basic fee would be 1/3 of the current quarterly fee. Chris Stant complained about the last billing cycle, his bill was delivered 14 days after the date it was mailed, then a late notice followed. Yeager explained there were issues with the mail as well as a glitch in the system, which has been fixed. Kidwell shared that mail now leaves Sudlersville, is processed through Easton, before returning to Sudlersville for delivery. Stant asked if we went to monthly payments when would the late fee be assessed. Ron stated a late fee would be assessed if the payment is not received in a timely manner. Stant stated he feels there is no objective to the business in the Town, there needs to be a plan and the Commission needs to stick to that plan, he stated everything here is CRAP.

Faust explained how payments are being processed at this time on a quarterly basis and that by changing to a monthly payment the Town would have legal fees to revise the resolutions and additional administration costs. After announcing the plans for the laundromat project were delivered to the Fire Marshall for review, Mr. Faust left the meeting in anger.

Billing was explained that bills are due in 30 days, a late fee on day 31, and shut off in 45 days.

Williams and Kidwell asked about the rental of the hall; can rent be charged to only non-residents? The question is what constitutes a town resident – example if rental is for someone whose family lives in Town but the family is not the person renting the hall.

Williams asked what were the number of EDUs currently being charged to the house next to the PNC Bank; currently there is only 1 EDU for this property as it is considered a single-family dwelling.

A motion to adjourn the meeting was made by Engrem at 8:15 PM, a second was made by Kerr; a vote of 4-0 was entered.

Respectfully submitted,

Maggie Patterson  
Town Clerk