

**COMMISSIONERS OF SUDLERSVILLE
RESOLUTION 2019-**

A Resolution Adopting the Budget for Fiscal Year 2020

WHEREAS, the Charter of the Town of Sudlersville, requires the Town Administrator submit an annual Fiscal Year Budget to the Commissioners for review and adoption, and;

WHEREAS, the Town Administrator has submitted such a document to the Commissioners for review and adoption; and

WHEREAS, the Fiscal Year 2019-2020 Budget has been presented at a Public Hearing as specified in the Charter of the Town of Sudlersville.

NOW THEREFORE BE IT RESOLVED, on this 6th day of June 2018, to adopt the proposed Fiscal Year 2019-2020 Budget for the Town of Sudlersville as submitted. This resolution shall be effective on July 1, 2019.

COMMISSIONERS OF SUDLERSVILLE

SEAL

Ronald W. Ford, President

Elizabeth Jo Manning, Town Admin.

Carrie Comegys, Commissioner

Kevin Kerr, Commissioner

Larry Leonard, Commissioner

David Ruffner, Commissioner



**TOWN OF SUDLERSVILLE
GENERAL FUND BUDGET**

**BUDGET
2019-2020**

NOTES

REVENUES

Taxes - Local		
Real Estate	\$60,186.00	Constant Yield
Personal Property	\$26,500.00	average of past 3 years
Penalties & Interest	\$500.00	
Income Taxes	\$37,500.00	average of past 3 years
Franchise Taxes	\$2,500.00	average of past 3 years
Trader's License	\$1,650.00	average of past 3 years
Queen Anne's County Set Off		
Highway User Fees	\$11,600.00	average of past 3 years
Code Enforcement	\$1,400.00	average of past 3 years
Rental - cell	\$19,500.00	average of past 3 years
License, Permits, & Fees	\$2,150.00	average of past 3 years
Library Aid	\$10,000.00	average of past 3 years
Interest in Investments	\$150.00	average of past 3 years
Stock Shares	\$590.00	average of past 3 years
Reimbursement from Library Board	\$7,600.00	average of past 3 years
Intergovernmental (grants)		
Investment Funds for Capital Projects		

TOTAL REVENUES **\$181,826.00**

EXPENDITURES

			% of income
General Government			
Personnel	\$26,800.00	average of past 3 years	14.74%
Code Enforcement	\$1,875.00	3% increase	1.03%
Town Property Maintenance	\$3,950.00	3% increase	2.17%
Professional Fees-legal	\$6,000.00	average of past 3 years	3.30%
Audit	\$9,200.00	3% increase	5.06%
Consultants (web-site & engineer)	\$12,000.00	average of past 3 years	6.60%
P & C Insurance	\$3,300.00	3% increase	1.81%
Office Expense	\$5,125.00	3% increase	2.82%
Town Commission & Meetings	\$2,000.00		1.10%
Dues & Subscriptions	\$750.00	3% increase	0.41%
Utilities	\$8,300.00	3% increase	4.56%

**TOWN OF SUDLERSVILLE
GENERAL FUND BUDGET**

Advertising & Marketing	\$1,200.00	3% increase	0.66%
. age	\$665.00	3% increase	0.37%
Capital Expenditures			
Christmas Lights	\$10,000.00	est from 2016	5.50%
Decorations & Banners			0.00%
Street Lights	\$18,700.00	3% increase	10.28%
Street Repair			0.00%
Garbage Collection & Disposal	\$11,000.00	average of past 3 years	6.05%
Library			
Wages	\$26,100.00	average of past 3 years	14.35%
Utilities	\$7,600.00	average of past 3 years	4.18%
Maintenance & Repairs	\$10,000.00		5.50%
Contingency			
Community Partnership			

TOTAL EXPENDITURES	\$164,565.00	
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NET PROFIT/LOSS	\$17,261.00	
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TOWN OF SUDLERSVILLE
Library Expense Worksheet

	ACTUAL 2009-2010	ACTUAL 2010-2011	ACTUAL 2011-2012	ACTUAL 2012-2013	ACTUAL 2013-2014	ACTUAL 2014-2015	ACTUAL 2015-2016	ACTUAL 2016-2017	ACTUAL 2017-2018
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Library Aid		\$22,500.00	\$3,750.00	\$3,750.00	\$3,750.00	\$7,500.00	\$10,000.00	\$10,000.00	\$10,000.00
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TOTAL REVENUES	\$0.00	\$22,500.00	\$3,750.00	\$3,750.00	\$0.00	\$7,500.00	\$10,000.00	\$10,000.00	\$10,000.00
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EXPENDITURES

Town Library - Wages	\$16,290.79	\$16,477.90	\$17,295.59	\$16,974.62	\$21,278.05	\$23,553.13	\$28,126.84	\$23,824.92	\$28,223.18
Town Library - Utilities	\$4,300.19	\$5,656.66	\$5,496.48	\$6,383.20	\$8,430.39	\$8,862.61	\$7,163.21	\$7,011.19	\$8,506.83
Town Library - Maintenance & Repairs	\$5,777.28		\$55.00	\$349.76	\$617.37	\$20,699.90	\$3,487.25	\$351.57	\$1,600.48
Town Library - Insurance							\$990.50	\$1,459.75	\$1,653.68

TOTAL EXPENDITURES	\$26,368.26	\$22,134.56	\$22,847.07	\$23,707.58	\$30,325.81	\$53,115.64	\$39,767.80	\$32,647.43	\$39,984.17
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NET PROFIT/LOSS	-\$26,368.26	\$365.44	-\$19,097.07	-\$19,957.58	-\$30,325.81	-\$45,615.64	-\$29,767.80	-\$22,647.43	-\$29,984.17
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2013-2014 no library aid from county + excess expenses in library wages due to raises and hours

2014-2015 excess in library maintenance & repairs due to new roof

**TOWN OF SUDLERSVILLE
UTILITY FUND BUDGET**

REVENUES	BUDGET 2019-2020 DRAFT	NOTES
Operating Charges		
Water	\$138,000.00	average of past 3 years
Sewer	\$187,000.00	average of past 3 years
Penalties & Interest	\$3,500.00	average of past 3 years
Town of Barclay - debt recovery payment	\$32,876.00	est. of annual debt pymt
Licenses & Permits		
Interest on Investments	\$11.00	average of past 3 years
TOTAL REVENUES	\$361,387.00	

EXPENDITURES			% of income
Town Personnel & Taxes	\$26,800.00	average of past 3 years	7.42%
Contract Personnel - Water	\$24,000.00	2% increase per report	6.64%
Contract Personnel - Sewer	\$75,000.00	8% increase per report	20.75%
Water Lab & Testing	\$3,200.00	3% increase	0.89%
Sewer Lab & Testing	\$36,800.00	3% increase	10.18%
Audit	\$25,800.00	3% increase	7.14%
Water Insurance	\$14,400.00	3% increase	3.98%
Sewer Insurance	\$2,600.00	3% increase	0.72%
Water Office Expense	\$1,100.00	3% increase	0.30%
Sewer Office Expense	\$3,700.00	3% increase	1.02%
Licensing & Permits	\$650.00	average of past 3 years	0.18%
Water Dues & Subscriptions	\$600.00	average of past 3 years	0.17%
Sewer Dues & Subscriptions	\$600.00	average of past 3 years	0.17%
Water Utilities	\$12,900.00	3% increase	3.57%
Sewer Utilities	\$129,500.00	3% increase	35.83%
Water Supplies	\$5,400.00	3% increase	1.49%
Sewer Supplies	\$22,800.00	3% increase	6.31%
Advertising & Marketing	\$1,050.00	3% increase	0.29%
Postage	\$700.00	3% increase	0.19%
Water Plant Maintenance	\$11,000.00	3% increase	3.04%
Sewer Plant Maintenance	\$37,000.00	3% increase	10.24%
Sewer Bond	\$65,000.00		17.99%
Water Bond	\$48,000.00		13.28%
Town of Barclay Bond Interest	\$32,876.00		9.10%
TOTAL EXPENDITURES	\$581,476.00		

NET PROFIT/LOSS **-\$220,089.00**

TOWN OF SUDLERSVILLE
UTILITY COST PER EDU

UTILITY EXPENSES 2017-2018	WATER	SEWER	Quarter	Usage
Payroll	\$13,089.41	\$13,089.42	Dec-18	2,731,908
Operator Costs	\$22,821.06	\$76,482.71	Sep-18	3,386,580
Contract Personnel			Jun-18	2,876,058
Laboratory & Testing	\$4,516.75	\$38,769.90	Mar-18	2,516,720
Insurance	\$4,557.15	\$2,492.14		
Office Expenses	\$1,250.87	\$1,535.97	Total Usage	11,511,266
Audit/Legal	\$5,914.77	\$6,136.64	Average 2018	2,877,817
Dues & Subscriptions	\$549.60	\$549.60		
Postage	\$352.27	\$352.27		
Utilities	\$12,531.74	\$48,679.87	Dec-17	2,833,210
Advertising	\$468.77	\$468.78	Sep-17	2,918,180
Supplies/Materials	\$4,657.93	\$22,098.02	Jun-17	2,983,445
Repairs/Maintenance	\$10,054.40	\$53,873.92	Mar-17	2,853,909
Loan Payment	\$93,412.00	\$102,252.00	Total Usage	11,588,744
License/Permits	\$648.62		Average 2017	2,897,186
Total Expense	\$174,825.34	\$366,781.24		
EDU BREAKDOWN				
Town EDUs	391	393		
Total EDUs	391	393		
Annual Cost per EDU	\$447.12	\$933.29		
Quarter Cost per EDU	\$111.78	\$233.32		
Quarterly Utility Bill				
Bay Restoration Fee		\$15.00		
Sewer Debt Recovery Rate		\$75.00		
Water Debt Recovery Rate	\$65.00			
Total Income per Quarter for Town	\$25,415.00	\$29,475.00		using base rate
Total Income per Quarter for Town	\$21,583.63	\$35,972.71		using usage rates - 2018 average
Total Expense per Quarter for Town	\$43,706.34	\$91,695.31		
Over/Short per Quarter per EDU	\$3,292.30	-\$26,247.60		