

TOWN OF SUDLERSVILLE
Commission Meeting Minutes
March 7, 2018

Present: President Ronald Ford
Commissioner Connie Engrem
Commissioner Kevin Kerr
Commissioner David Ruffner

Town Manager: Jo Manning

Public: Faye Williams; Will Wallace; Reece Coleman, Bill Comegys, and Peter Bourne, KCI

President Ford called the meeting to order at 6:30 PM.

The Pledge of Allegiance was recited.

Minutes of the February 7, 2018 meeting: The minutes of the February 7, 2018 meeting were reviewed. A motion to accept the minutes as written was made by Engrem; a second was made by Kerr, a vote of 4-0 was entered.

Fire Company: There was no report.

MES Report: There was no report

Sheriff Department: There was no report.

Library: The Library report was reviewed.

Planning Commission: There was no report.

Town Manager: Jo reviewed the monthly report.

Financial Report: Financial reports were reviewed.

Code Enforcement: A complaint was received with regards to trash at 127 W Main Street, a letter has been sent to property owner.

Engineer Report: Peter Bourne provided an update on the Barclay project and permit status. There was a sewer leak at the plant along the force main, a 4" line, along the back, the wettest section of the plant, the cap was loose on the 4" ductile iron pipe; repair was completed by Lindstrom Excavating. Millington has submitted the PER to the State and County for comments on alternative solutions to upgrading their plant or transporting to another facility.

Action Items:

Town of Barclay interim funding – a worksheet was provided showing the difference in project interest expense during term of construction and use of funding; a motion to accept the offer by Queenstown Bank was made by Kerr, a second by Ruffner, a vote of 4-0 was entered. Jo will work with Queenstown Bank to settle loan documents. Will Wallace asked if this interim funding will create an issue with the MDE funding, the response was no. Bourne explained until the permits are secured the project cannot be bid.

Utility billing – the Commissioners reviewed the option of changing to monthly utility billing versus quarterly billing, there is concern of additional costs for this change which would be offset by interest savings on infrastructure loans and decrease in late fees or additional charges on vendor invoices; a recommendation to revisit after the next quarter billing was made by Kerr and accepted by the Commissioners

Town Rental – Jo reviewed the policy to rent the Town hall to all interested parties for free, we need to consider the costs for electric, water, and cleaning of the facility including thorough carpet cleaning. Dave Ruffner reviewed a previous incident with the late arrival of the renter and someone being available to unlock the facility, it was agreed to provide contact numbers to the Commissioners. Jo will discuss with Yeager policy and procedures for rentals. Contact will be made with the Fire Marshall regarding the occupancy limit. Commissioners agreed that we should not rent the hall until after the budget is approved except for those currently contracted.

Public Comments: Mrs. Williams voiced her concern of inadequate storm water drainage between her house and the Town Office, water stands after a rain event, there seems to be debris lying on top of the storm drains causing the water not to drain. The recommendation to file a complaint with SHA was offered.

A motion to adjourn the meeting was made by Engrem, a second was made by Ruffner; a vote of 4-0 was entered at 7:30 PM.

Respectfully submitted,

Elizabeth Jo Manning
Town Administrator