



Town of Sudlersville

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Public Information Act Request Form

PURSUANT TO STATE GOVERNMENT ARTICLE, SECTION 10-614, OF THE ANNOTATED CODE OF MARYLAND, THE UNDERSIGNED REQUESTS A COPY OF ALL PUBLIC RECORDS CONTAINING THE INFORMATION HEREINAFTER DESCRIBED.

DATE: _____

REQUESTER: _____ PHONE NO.: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

I REQUEST THE FOLLOWING PUBLIC RECORDS (please be specific): _____

REQUESTER'S SIGNATURE: _____

A COPYING FEE OF \$.50 PER PAGE WILL BE CHARGED FOR EVERY REQUEST OF FIVE (5) OR MORE PAGES. WHEN THE REQUEST HAS BEEN APPROVED, YOU WILL BE NOTIFIED AS TO THE TOTAL FEE. REMIT THE EXACT AMOUNT BY CHECK OR MONEY ORDER, PAYABLE TO "TOWN OF SUDLERSVILLE" WITHIN THIRTY (30) DAYS FROM DATE OF APPROVAL.

SHOULD YOUR REQUEST BE DENIED, YOU WILL BE NOTIFIED WITHIN 30 DAYS AND YOU WILL HAVE THE RIGHT TO PETITION THE CIRCUIT COURT IN THE JURISDICTION OF YOUR RESIDENCE OR BUSINESS LOCATION OR WHERE THE RECORDS ARE SITUATED, TO REVIEW THE MATTER AND RULE ON SUCH DENIAL.

SUBMIT THIS FORM TO: NICOLE HILLIARD, CLERK-TREASURER, TOWN OF SUDLERSVILLE, 200 S CHURCH ST, SUDLERSVILLE, MD 21668. OR FAX TO (410) 438-3465, OR BY EMAIL TOWNOFFICE@TOWNOFSUDLERSVILLE.ORG

FOR OFFICE USE ONLY		
REVIWER:	DEPARMENT:	DATE:
APPROVED _____ DENIED _____	FEE: \$	# OF PAGES:
DESCRIPTION OF DOCUMENT:		