

TOWN OF SUDLERSVILLE
Commission Meeting Minutes
November 1, 2017

Present: President Ronald Ford
Commissioner Connie Engrem
Commissioner William Faust III
Commissioner Kevin Kerr
Commissioner David Ruffner (arrived late)

Town Manager: Jo Manning

Public: Robert Nicholson, III, Francis Kinnamon, Bill Comegys, Faye Williams, Joey Apple, Earl R. Coleman, Sue Kidwell, and Dave Lettau.

President Ford called the meeting to order at 6:30 PM.

The Pledge of Allegiance was recited.

Minutes of the October 4, 2017 meeting: The minutes of the October 4, 2017 meeting were reviewed. A motion to accept the minutes as written was made by Faust; a second was made by Engrem, a vote of 4-0 was entered.

Minutes of the October 18, 2017 workshop meeting: The minutes of the October 18, 2017 workshop meeting were reviewed. A motion to accept the minutes as written was made by Engrem, a second was made by Ruffner; a vote of 5-0 was entered

Fire Company: There was no report.

MES Report: There was no report

Sheriff Department: There was no report

Library: The Library report was reviewed. The MOU with the library to pay the utilities for the library building was reviewed and discussed. A motion to approve the MOU with the removal of the financial difficulties sentence, on the condition that the Library Board review their bylaws to make sure they are following them accordingly or amend them, and as long as the attorney reviews the document was made by Faust, a second was made by Kerr; a vote of 5-0 was entered.

Planning Commission: The Planning Commission held a public hearing to remove the lot lines of the 25 lots owned by BDC Partners, Inc on the north end of Town resulting in one large parcel. Manning mentioned that both parties would like for the transfer process to the Town be complete by the first of the year. The Commissioners reviewed an application for appointment on the Planning Commission from Brenda Stant. A motion to appoint Brenda Stant on the Planning Commission was made by Faust, a second was made by Engrem; a vote of 5-0 was entered.

Town Manager & Financial Report: The reports were reviewed. We received two contracts for utility repairs, one from David A. Bramble and one from Lindstrom Excavating. A motion to accept both contracts was made by Faust, a second was made by Engrem; a vote of 5-0 was entered. A motion

to contact Lindstrom first and Bramble second was made by Faust, a second was made by Ruffner; a vote of 5-0 was entered. Manning has met with a property acquisition manager for a fish farming business that is considering property in Sudlersville for future business. There was a discussion about the number of EDU's at Foxxtown Apartments. Manning will look at the guidelines for EDU's and draft a letter.

Code Enforcement: The report was reviewed. There have been no code enforcement issues lately. Faust stated that the new owners of 117 West Main Street are doing a good job with cleaning up the property.

Engineer Report: There was no report.

Action Items:

Town of Barclay: Manning needs the Commission to make a decision on who is going to be authorized to sign documents for the Barclay Sewer Project. A motion to have Faust, Ford, and Manning only under emergency sign the documents was made by Faust, a second was made by Ruffner; a vote of 5-0 was entered.

Resolution 2017-03: Resolution 2017-03 to change the Water and Sewer Rates and Charges was introduced. A public hearing will be held during the regular town meeting on Wednesday, December 6, 2017 at 6:30 pm. Faust asked if a notice could be sent out to all property owners notifying them of the hearing.

Charter Review: Tabled until December.

Public Comments:

Robert Nicholson – Complaints about the trash company leaving trash. The Town will review the contract to see when we can put the contract out for bid again.

Sue Kidwell – Asked for a clarification of the proposed water and sewer rates.

Faye Williams – Complaints about State roads and repairs. Manning mentioned that the best way to complain to State Highway is on their complaint for online. Williams also asked about recording meetings. Marshall will look into what the Town needs to do in order to record the meetings.

Francis Kinnamon – The Laundromat is moving forward and they are currently working on a layout. They will be applying for electrical and plumbing permits soon. The Sudlersville Business and Community Center received a letter from the Town stating that according to State guidelines and using numbers from their business plan would need 17 EDU's for the Laundromat. Kinnamon asked if the Town would require them to purchase all of those EDU's. Manning suggested that the fire company purchase 2 EDU's for the Laundromat and have a utility agreement in place to discuss what will occur if there is for more EDU's in the future.

Will Wallace – The Town of Barclay should be informed on the changes that the Town is making regarding rates.

A motion to adjourn the meeting was made by Engrem, a second was made by Ruffner; a vote of 5-0 was entered.

Respectfully submitted,

Michelle Marshall
Town Clerk-Treasurer