

**Town of Sudlersville
Planning Commission Meeting
November 17, 2016**

Chairman Ford called the meeting to order at 7:00pm.

Ford led the Pledge of Allegiance.

Present were Chairman Ford, Sue Elter, Faye Williams, Dianne Faust, and David Ruffner.

Also Present: Jo Manning and Robert Townsend

The minutes of the July 21, 2016 meeting minutes were reviewed. A motion to approve the July 21, 2016 meeting minutes was made by Elter, a second was made by Faust; a vote of 4-0 was entered.

The building permit report was reviewed.

BDC Property: Manning discuss a letter that the Town received from BDC Partner's stating that they would like to donate their property in the Town Limits to the Town of Sudlersville. The Planning Commission discussed the pros and the cons of accepting the donation. A motion to recommend that the Sudlersville Commissioners accept the donation was made by Williams, a second was made by Faust; Ruffner asked how much the land was worth, Manning mentioned that they would have to get it appraised; a vote of 4-0 was entered.

Robert Townsend was present to discuss the site plan for Lori Frase. He stated that Lori now owns 200 West Main Street, which was formerly owned by Craig Willis. They plan to have a 2-story building with living quarters for a full time nurse/sitter to live there upstairs and the assisted living quarters down stairs. Mrs. Frase would like to have 16 beds. A motion to allow Mrs. Frase to have the number of patients per her State License; as many employees as needed to care for the licensed number of patients was made by Williams, a second was made by Ruffner; a vote of 4-0 was entered. The Planning Commission would like the plans to show an increase in parking to have 1 spot per employee/per shift, plus visitor parking, and at least 2 handicap parking spots.

The meeting was adjourned on a motion by Faust, seconded by Elter. A vote of 4-0 was entered.

Respectfully Submitted,

Michelle Marshall
Town Clerk-Treasurer