

TOWN OF SUDLERSVILLE
Commission Meeting Minutes
May 6, 2015

Present: President William Faust
Commissioner Kevin Kerr
Commissioner Ronald Ford
Commissioner Connie Engrem

Town Manager: Elizabeth Jo Manning

President Faust called the meeting to order at 6:30 PM followed by the Pledge of Allegiance.

Minutes of the April 1, 2015 meeting: The minutes of the April 1, 2015 meeting were reviewed. A motion to accept the minutes with changes was made by Engrem; a second was made by Ford; a vote of 4-0 was entered.

Intergovernmental Agreement with Barclay – Resolution: 2015-03: Faust read aloud Resolution 2015-03. A motion to approve the Intergovernmental Agreement with Barclay was made by Ford, a second was made by Engrem; a vote of 4-0 was entered.

Other Attorney Items: The Commissioners discussed EDU issue with the Town Attorney, Patrick Thomas. The Commissioners decided that they would like the letter to be sent to the County from the Attorney with a response due date.

Fire Company: There was no report

MES Report: The MES Report was reviewed

Neighborhood Watch: There was no report.

Sheriff Department: There were 2 burglaries and 1 theft reported during the month of April.

Library Report: The library report was reviewed.

Planning Commission: The Planning Commission discussed the changes to the Zoning Ordinance.

Town Manager: The Town Manager Report was reviewed. The Commissioners scheduled a budget workshop for May 20, 2015 at 6:30 PM. A letter will be sent regarding the War of 1812 sign; the Commissioners would like the sign to be in place by the end of May.

Financial Report: The Financial Reports were reviewed.

Code Enforcement Report: Discussed in Town Managers Report.

Engineer's Report: The Engineer's Report was reviewed.

Action Items:

Awarding the Barclay Project – After review the Engineer recommended that the Commissioners award the Barclay Project to David A. Bramble with the lowest bid. A motion to award the project to David A. Bramble was made by Kerr, a second was made by Engrem; a vote of 4-0 was made.

Sustainable Community Application – Resolution 2015-02: Faust read aloud Resolution 2015-02. A motion to adopt Resolution 2015-02 was made by Ford, a second was made by Engrem; a vote of 4-0 was entered.

Fire Marshal MOU: Manning read aloud the MOU with the Fire Marshal. A motion to approval the MOU with the Fire Marshal was made by Ford, a second was made by Kerr; a vote of 4-0 was entered.

Employee Handbook: A motion to adopt the Employee Handbook was made by Clark, a second was made by Engrem; a vote of 4-0 was entered.

Public Comments:

Faust announced an award that the Town received: Water System of the Year by the Maryland Rural Water Association 2015.

100 West Main Street looks good.

Faust and Peter Bourne plan to go house to house in Barclay to talk to residents on Thursday May 14, 2015 from 4:00-6:00PM.

A motion to adjourn the meeting was made by Engrem, a second was made by Kerr; a vote of 4-0 was entered.

Respectfully submitted,

Michelle Marshall
Town Clerk