

**TOWN OF SUDLERSVILLE**  
**Commission Meeting Minutes**  
**May 3, 2017**

**Present:** President William Faust  
Commissioner Ronald Ford  
Commissioner Kevin Kerr

**Town Manager:** Jo Manning

**Public:** Peter Bourne, KCI Engineering; Joseph Apple, SVFC Chief; Sue Kidwell; Larry Purnell; David Ruffner; Mike Davis, Record Observer; Lynn Davis, Mobilitie; and a representative for the Pre-school.

**President Faust called the meeting to order at 6:30 PM followed by the Pledge of Allegiance.**

**Minutes of the April 5, 2017 meeting:** The minutes of the April 5, 2017 meeting were reviewed. A motion to accept the minutes was made by Kerr; a second was made by Ford, a vote of 3-0 was entered.

**Fire Company:** Joseph Apple thanked the Town Manger and the Town for getting the Hydrant Repair done so quickly.

**MES Report:** There was no report.

**Neighborhood Watch:** There was no report.

**Sheriff Department:** There was no report.

**Library:** Library Report was reviewed.

**Planning Commission:** The Planning Commission had a discussion with Linda Friday of the QAC Chamber of Commerce about ideas for the Town and what could possibly go on the annexed properties in the Town and discussed options for the old middle school buildings. The Commissioners would like to invite Mrs. Friday and the property owners of the annexed properties to a meeting in order to discuss more options.

**Financial Report:** The financial report was reviewed.

**Town Manager:** The report was reviewed.

**Code Enforcement:** The report was reviewed. Faust would like to send a letter to the Adams regarding the lack of improvements to 117 West Main St. Manning presented a letter and Faust, Kerr, and Ford all signed.

**Engineer Report:** Peter Bourne stated that he is planning on attending the next Barclay Meeting to discuss the progress with them. He says the WWTP is running better but there are still a few issues. Mediation with the contractor begins next week and the contractor still has a few items on the punch list that are incomplete.

## **Action Items:**

**Mobilitie:** Lynn Davis, the permitting manager for Mobilitie, discussed that Mobilitie provided wireless solution for many wireless carriers. They work on increasing connectivity to mobile customers. They are planning on putting a “small cell” on one of the poles in Town. The Commissioners asked if she would like to use the Water Tower in order to get the height requirement needed. She stated that Mobilitie already has agreements with other utility providers to use the poles but she will keep it as an option if something goes wrong.

**Boat Bids:** The Town received 2 sealed bids for the boat that was advertised for sale: George Hatch bid \$701.00 and Don Downey bid \$521.00. A motion to sell the boat to Mr. Hatch for \$701.00 was made by Ford, a second was made by Kerr; a vote of 3-0 was entered.

**Town Hall Rental:** Marshall explained that it has been difficult to get Commissioners to volunteer to open and close the Town Hall for anyone who plans on using it for an event. Someone would like to use the Town Hall on 5/6/2017. Ford stated that he is able to open and close the town hall on 5/6/2017.

**Flag Parade at MML:** Ford stated that he will be the flag carrier for Sudlersville and all Commissioners will think of a phrase that describes the Town for the ceremony.

**Charter Review:** The Commissioners reviewed Section 3. A motion to accept Section 3 with no changes was made by Ford, a second was made by Kerr; a vote of 3-0 was entered.

**Planning Commission and Board of Appeals Appointments:** Manning asked the Commissioners to think of people they would like to appoint to the Planning Commission and the Board of Appeals because there are vacancies.

**Budget:** Manning went through the budget worksheets with the Commissioners. General Fund: The Commissioners would like to meeting in Closed Session at 6:15 pm on June 7, 2017 prior to the regular meeting to discuss personnel; the Commissioners would like to meet with the library board to discuss financials for the library, Mr. Purnell will discuss a meeting date with the rest of the board members. Faust mentioned that the QAC tax set off will be returned back to the citizens of Sudlersville. Utility Fund: Manning stated that she still needs to include the amount under personnel expense after the closed session meeting. She is working on MDE grants using alternative energy for Water and Sewer utility plants such as solar, wind, etc. We will be reimbursed for some of the funds that were already spent on the Barclay project so that will help the Town’s budget a lot.

**Fireworks:** The Town received \$3,550 from donations for the Fireworks at the Fireman’s Carnival. Manning stated that the total invoice for the fireworks was \$6,300. A motion to give the fire company \$6,300 for the fireworks was made by Faust, a second was made by Kerr; a vote of 3-0 was entered.

**Pre-School at 201 N. Church St.:** Faust and a representative from the school asked Manning if it was possible if a temporary use and occupancy permit could be issued. Manning stated that she was not signing an occupancy permit until she has seen the inspection reports from the Fire Marshal and the building inspector.

**Grass Cutting:** Manning explained that the Town received 1 bid for the grass cutting contract but the bid did not include the Sewer plant. The Commissioners need to think about continuing the grass cutting contract or purchasing a lawn mower and having an employee cut it.

**Town Attorney:** A motion to make Yeager the new town attorney and let MacLeod Law Group finish on current projects with the Town was made by Kerr, a second was made by Ford; a vote of 3-0 was entered.

**Public Comments:**

There was no public comment.

A motion to adjourn the meeting was made by Kerr, a second was made by Ford; a vote of 3-0 was entered.

Respectfully submitted,

Michelle Marshall  
Town Clerk-Treasure