

**TOWN OF SUDLERSVILLE**  
**Commission Meeting Minutes**  
**March 1, 2017**

**Present:** President William Faust  
Commissioner Ronald Ford  
Commissioner Connie Engrem  
Commissioner Kevin Kerr

**Town Manager:** Jo Manning

**Public:** Peter Bourne, KCI Technologies; Chris Stant, Sudlersville Fire Company; David Wright, Attorney; John Woodfield, Delmarva Wi Fi; Faye Williams; and Mike Davis, Record Observer.

**President Faust called the meeting to order at 6:30 PM followed by the Pledge of Allegiance.**

**Minutes of the February 1, 2017 meeting:** The minutes of the February 1, 2017 meeting were reviewed. A motion to accept the minutes was made by Engrem; a second was made by Kerr, a vote of 4-0 was entered.

**Fire Company:** The Fire Company has requested Commissioner Ford be the liaison' between the Town and the Fire Company with regards to the development of the Middle School property. Mr. Ford agreed to represent the Town.

**MES Report:** There was a large sewage backup last week. Jo Manning has requested future blockages of grease be tested to determine the type of grease; animal fat, chemical, etc.

**Neighborhood Watch:** There was no report.

**Sheriff Department:** There was no report.

**Library:** Library Report was reviewed.

**Planning Commission:** The Planning Commission discussed the medical marijuana issue as it pertains to Queen Anne's County and any future impact to the Town.

**Financial Report:** The financial report was reviewed. At the last meeting discussion ensued about the Library staff and repairs and maintenance. Jo received a recommendation from Patrick Thomas of MacLeod Law Group to draft a Memorandum of Understanding between the Town and the Library Board regarding expenses, reporting requirements, employee issues, etc. There was discussion of the use of debit cards with regards to the Charter requirement that all disbursements be signed by two authorized signatures. A motion to eliminate the debit cards was made by Commissioner Ford, a second was made by Engrem; a vote of 4-0 was entered.

**Town Manager:** The report was reviewed.

- WWTP – mediation is to be in May 2017 in Baltimore; information is forthcoming;
- Adams property – Faye Williams expressed her concern in the length of time the process is taking and the concern of the fire hazard involving this structure; the process is in MacLeod Law Firms hands as per a prior approval by the Commissioners;

- BDC property – a motion was made by Ford to accept the property as donation once an appraisal has been completed by BDC to determine the value of the property; a second was made by Faust. There was discussion regarding the benefits of accepting this property and the options available for development. A vote of 4-0 was entered.

**Code Enforcement:** Code enforcement report was reviewed.

**Engineer Report:** The Engineer report was reviewed.

**Action Items:**

**Delmarva Wi Fi** – a special offer is being made to Sudlersville area customers of the first 90 days free and a discounted price for the first year. A motion was made by Faust, a second made by Kerr to accept the terms of the lease agreement; a vote of 4-0 was entered.

**Charter Review** – A review of Section I of the Charter was completed with no additions, revisions, or deletions necessary.

**Public Comments:**

A motion to adjourn the meeting was made by Ford, a second was made by Engrem; a vote of 4-0 was entered.

Respectfully submitted,

Michelle Marshall  
Town Clerk-Treasurer