

**TOWN OF SUDLERSVILLE**  
**Commission Meeting Minutes**  
**January 6, 2016**

**Present:** President William H. Faust, II  
Commissioner Connie Engrem  
Commissioner Ronald Ford  
Commissioner Kevin Kerr  
Commissioner Gregory Clark

**Town Manager:** Elizabeth Manning

**President Faust called the meeting to order at 6:30 PM followed by the Pledge of Allegiance.**

**Minutes of the December 2, 2015 meeting:** The minutes of the December 2, 2015 meeting were reviewed. A motion to accept the minutes was made by Ford; a second was made by Engrem; a vote of 5-0 was entered.

**Fire Company:** Ira Russell introduced himself as the new chief of the Fire Company. Flags for fire hydrants were discussed. The Commissioners agreed that the Fire Company could use Town Equipment to remove snow from around the hydrants.

**MES Report:** MES Report was reviewed.

**Neighborhood Watch:** There was a report of a drug issue on Miller Avenue. Drivers have been seen driving up to a house talking with someone on the sidewalk and then leaving, multiple vehicles have been seen doing these activities repeatedly.

**Sheriff Department:** Manning discussed the Drug Free School Zone area in Sudlersville and displayed a map showing the area.

**Library:** Library Report was reviewed.

**Planning Commission:** The Planning Commission Meeting was cancelled in December

**Financial Report:** Manning reviewed the financial report.

**Town Manager:** The Town Manager report was reviewed.

**Code Enforcement:** The Commissioners reviewed the Code Enforcement Report.

**Engineer Report:** Water Loop – completed and Lindstrom has submitted the final bill. Barclay – a meeting with USDA is scheduled to discuss the time line. WWTP – workers are not working until February. Clark advised that blowers need to be run.

**Action Items:**

**Trash and Recycling Services:** Bids were opened and reviewed by Manning, a spreadsheet showing charges for each company was handed out. Chesapeake Waste was the low bid. A motion to accept the bid from Chesapeake Waste was made by Ford, a second was made by Clark; a vote of 5-0 was entered.

**Safety Committee:** The Commissioners appointed Engrem and Manning to the Safety Committee.

**Resolution 2015-13: Amending the Fee Schedule:** Faust opened the public hearing by reading Resolution 2015-13 aloud. Changes to be made to the fee schedule are: Master Sign Plan Fee of \$100, Master Sign Plan Amendment Fee of \$25.00, and the Zoning Amendment Form Fee of \$100 + any other fees incurred by the Town. There was no public comment. A motion to close the public hearing was made by Clark, a second was made by Engrem; a vote of 5-0 was entered. A motion to approve Resolution 2015-13 was made by Clark, a second was made by Engrem; a vote of 5-0 was entered.

**QAC Annexation Agreement Amendment:** The WWTP completion date needs to be changed to June 2016. A motion to make this change and send it back to the attorney was made by Ford, a second was made by Clark; a vote of 5-0 was entered.

**Atlantic Broadband Franchise Agreement:** The Commissioners agreed that Faust has the authority to make the decision after talking to the contact regarding the agreement.

**Temporary Use Agreement – Renting the Town Hall:** A motion to accept the Temporary License Agreement with the changes of \$100 for the security deposit and “cleaning” be added was made by Clark, a second was made by Ford; a vote of 5-0 was entered..

**Stormwater Management Ordinance:** Faust opened the public hearing by reading the beginning of the ordinance aloud. There was no public comment. A motion to close the public hearing was made by Ford, a second was made by Clark; a vote of 5-0 was entered. A motion to accept the Stormwater Management Ordinance was made by Clark, a second was made by Ford; a vote of 5-0 was entered.

**Public Comments:**

There was a question about the Trash and Recycling dates and times. Chesapeake Waste will begin picking up on February 4, 2016. Pick up day will be Thursdays and residents should try to have their trash out Wednesday evening.

A motion to adjourn the meeting was made by Clark, a second was made by Ford; a vote of 5-0 was entered.

Respectfully submitted,

Michelle Marshall  
Town Clerk