

TOWN OF SUDLERSVILLE
Commission Meeting Minutes
December 2, 2015

Present: President William H. Faust, II
Commissioner Connie Engrem
Commissioner Ronald Ford
Commissioner Kevin Kerr

Town Manager: Elizabeth Manning

President Faust called the meeting to order at 6:30 PM followed by the Pledge of Allegiance.

Minutes of the November 4, 2015 meeting: The minutes of the November 4, 2015 meeting were reviewed. A motion to accept the minutes was made by Ford; a second was made by Engrem; a vote of 4-0 was entered.

Minutes of the November 4, 2015 closed session meeting: The minutes of the November 4, 2015 closed session meeting were reviewed. A motion to accept the minutes was made by Ford; a second was made by Engrem; a vote of 4-0 was entered.

Fire Company: Faust reported that the County Commissioners are working on giving the Fire Company the Old Sudlersville Middle School. There is a church that is holding service in the school building.

MES Report: There was no report.

Neighborhood Watch: There was no report.

Sheriff Department: There were no problems but they did do speed enforcement.

Library: Library Report was reviewed.

Planning Commission: The consultant for the Planning Commission, Peter Johnston, is reviewing the changes to the Zoning Ordinance.

Financial Report: Manning reviewed the financial report. The audit is coming to a close. The WWTP project has had a problem with funding sources.

Town Manager: The Town Manager report was reviewed. Manning advised the Commission that they will need to appoint a safety committee in order to be in compliance with the LGIT Hazard Evaluation Survey. The Commissioners decided to table appointing people to the committee until the January Meeting.

Code Enforcement: The Commissioners reviewed the Code Enforcement Report.

Engineer Report: There Engineer Report was reviewed.

Action Items:

Trash and Recycling Services: A motion to proceed with advertising for bids for Trash and Recycling services was made by Faust, a second was made by Ford; a vote of 4-0 was entered.

Zoning Amendment Form and Fee: A motion to accept the use of the Zoning Amendment Form was made by Ford, a second was made by Kerr; a vote of 4-0 was entered. A motion to set the fee at \$100 and any other fees incurred by the Town with the possibility of waiving the fee was made by Kerr, a second was made by Engrem; a vote of 4-0 was entered.

Resolution 2015-12: Contracting Services for Board of Appeals Attorney: Faust read Resolution 2015-12 aloud. A motion to adopt Resolution 2015-12 was made by Engrem, a second was made by Kerr; a vote of 4-0 was entered.

Resolution 2015-13: Amending the Fee Schedule: Faust read Resolution 2015-13 aloud. Changes to be made to the fee schedule are: Master Sign Plan Fee of \$100, Master Sign Plan Amendment Fee of \$25.00, and the Zoning Amendment Form Fee of \$100 + any other fees incurred by the Town. A public hearing will be held at the January meeting.

QAC Annexation Agreement Amendment: The Commissioners are going to take the amendment document home to review and discuss at the January meeting.

Atlantic Broadband Franchise Agreement: This topic was tabled until the January meeting.

Temporary Use Agreement – Renting the Town Hall: This topic was tabled until the January meeting.

Stormwater Management Ordinance: Marshall announced that the public hearing will be held at the January meeting

Public Comments:

There were questions and concerns regarding the property located at 117 West Main Street and 248 East Main Street.

A motion to give the employees the same Christmas Bonuses as last year was made by Faust, a second was made by Engrem; a vote of 4-0 was entered.

A motion to adjourn the meeting was made by Ford, a second was made by Engrem; a vote of 4-0 was entered.

Respectfully submitted,

Michelle Marshall
Town Clerk