

TOWN OF SUDLERSVILLE
Commission Meeting Minutes
November 4, 2015

Present: President William H. Faust, II
Commissioner Connie Engrem
Commissioner Ronald Ford
Commissioner Kevin Kerr

Town Manager: Elizabeth Manning

President Faust called the meeting to order at 6:30 PM followed by the Pledge of Allegiance.

A motion to go into closed session to discuss personnel was made by Engrem, a second by Kerr; a vote of 4-0 was entered. The Commissioners discussed personnel problems. A motion to close the closed session meeting was made by Ford, a second by Engrem; a vote of 4-0 was entered.

Minutes of the October 7, 2015 meeting: The minutes of the October 7, 2015 meeting were reviewed. A motion to accept the minutes was made by Engrem; a second was made by Kerr; a vote of 4-0 was entered.

Fire Company: Grease trap has been installed. Working on the bunkroom renovation.

MES Report: Report was reviewed.

Neighborhood Watch: There was no report

Sheriff Department: There was one 911 hang up. Concerns regarding people running the stop signs on buses and out of town people dropping trash off in town to be picked up by the Town contracted trash removal services were brought to the Sheriff department's attention.

Library: Library Report was reviewed.

Planning Commission: The Planning Commission meeting for October was cancelled.

Financial Report: Manning reviewed the financial report. The audit is coming to a close. The WWTP project has had a problem with funding sources.

Town Manager: The Town Manager report was reviewed.

Code Enforcement: The Commissioners reviewed the Code Enforcement Report.

Engineer Report: There Engineer Report was reviewed.

- **WWTP:** No crew on site, subcontractors pulled off the site. There has been a request to reduce the retainage from 5% to 1%.
- **Barclay:** Put out to bid, Bramble was the low bid. The project did not rank high enough for MDE funding. MDE also says they are waiting on the Annexation to be complete before issuing permits. Bramble withdrew their bid. We will rebid again soon.
- **Questions for Barclay:**
 - Was everyone in Barclay sent a postcard from Sudlersville notifying them they could attend the meeting? *Yes, every property was sent a postcard.*
 - Since the project has to be rebid does that restart the permitting process too? *No*
 - Should Barclay try to contact MDE? *No*

- Should Barclay be trying to secure money for this project? *No*
- Will Sudlersville own the Utility or will Barclay? *Sudlersville will own the system*
- Should citizens go to the County to have the annexation approval moved up on their agenda?
That is an option to consider

Action Items:

Sidewalk Problem: Commissioners reviewed the pictures that were sent in of the sidewalk located at the corner of West Main and South Church Street. A motion to bid a design build to get it fixed was made by Ford, a second by Faust; a vote of 4-0 was entered.

Atlantic Broadband Franchise Agreement: This topic was tabled until the next meeting.

Temporary Use Agreement – Renting the Town Hall: This topic was tabled until the next meeting.

Stormwater Management Ordinance: Faust introduced Ordinance 2015-04 and read aloud. Public Hearing will be at the December meeting

Public Comments:

Warren Wright with the QAC Drug Free Coalition shared concerns and news regarding medical marijuana and vape stores.

A motion to adjourn the meeting was made by Ford, a second was made by Engrem; a vote of 4-0 was entered.

Respectfully submitted,

Michelle Marshall
Town Clerk