

TOWN OF SUDLERSVILLE
Commission Meeting Minutes
October 7, 2016

Present: President William Faust
Commissioner Ronald Ford
Commissioner Connie Engrem
Commissioner Kevin Kerr

Town Manager: Jo Manning

President Faust called the meeting to order at 6:30 PM followed by the Pledge of Allegiance.

Minutes of the September 7, 2016 meeting: The minutes of the September 7, 2016 meeting were reviewed. A motion to accept the minutes was made by Ford; a second was made by Kerr, a vote of 4-0 was entered.

Fire Company: There was no report.

MES Report: Jay Jarrell attended the meeting. There were no violations at either plant. The HACH maintenance contract was reviewed. A motion to accept the contract was made by Ford, a second by Kerr; a vote of 4-0 was entered.

Neighborhood Watch: There was no report.

Sheriff Department: There was no report.

Library: Library Report was reviewed. President Faust shared that the Queen Anne's County Free Library has approached the Fire Company regarding leasing of space at the old Middle School for a County Library Annex. The County has talked to the Sudlersville Library Board and felt there was no cooperation.

Planning Commission: The Planning Commission did not meet in the month of September.

Financial Report: The financial report was reviewed.

Town Manager: The report was reviewed.

Code Enforcement: There was no report.

Engineer Report: Peter Bourne presented the Engineer Report. WWTP – the plant works mechanically; but there are problems meeting the State's permitted requirements; pay requests 18 and 19 were presented for approval; recommendation to approve #18 but hold #19 until issues have been resolved was made by KCI; the construction attorney, Kearney, recommends support of KCI's recommendation

Action Items:

Resolution 2016-04 - Property Maintenance Amendment – An amendment to the Property Maintenance Ordinance was introduced. A public hearing will be held at the next meeting

Surplus Property – Commissioner discussed the selling of Town Property, parcel 97 located adjacent to the east corner of PNC’s parking lot. A motion to sell the property for the cost of transfer + \$1 was made by Kerr; a second by Ford; a vote of 4-0 was entered.

Municipal Attorney – Prospective attorneys met with the Commissioners during a closed session on Tuesday, October 6, 2016. They were asked to supply the Town with a cost for basic ordinance and resolution preparation or review.

Public Comments: Faye Williams asked about cleaning the water tower. President Faust will look into the cost of this project.

A motion to adjourn the meeting at 7:20 PM was made by Ford, a second was made by Kerr; a vote of 4-0 was entered.

Respectfully submitted,

Elizabeth Jo Manning
Town Administrator