

TOWN OF SUDLERSVILLE
Commission Meeting Minutes
August 3, 2016

Present: President William Faust
Commissioner Ronald Ford
Commissioner Connie Engrem

Town Manager:

President Faust called the meeting to order at 6:30 PM followed by the Pledge of Allegiance.

Minutes of the July 6, 2016 meeting: The minutes of the July 6, 2016 meeting were reviewed. A motion to accept the minutes was made by Ford; a second was made by Engrem; a vote of 3-0 was entered.

Fire Company: Sudlersville Peach Festival will be held at Godfrey's Farm on Saturday, August 6, 2016 from 1:00PM to 5:00PM. The road will be closed off for the car show but people will still be able to get to the festival. The Fire Company is also putting out an RFP for a Feasibility Study for the old middle school building and wondered if the Town could put it on the website. Marshall stated that she has already sent the website edit request to the web designers and it should be done within a week. Faust also mentioned sending the documents to MML to put on their classifieds page.

MES Report: The report was reviewed.

Neighborhood Watch: There was no report.

Sheriff Department: There was no report.

Library: Library Report was reviewed.

Planning Commission: The Planning Commission held their public hearing on the proposed Zoning Ordinance and proposed Zoning Map. They have submitted the proposed Ordinance and Map to the Commissioners for approval.

Financial Report: The financial report was reviewed.

Town Manager: The report was reviewed.

Code Enforcement: There was no report.

Engineer Report: WWTP – is in operation. MES is working on meeting new permit limits. There are punch lists still to be completed by contractor. Sub-contractors are not getting paid by the contractor. Fence has been installed. Barclay – Need to meet with USDA to discuss funding.

Action Items:

EDU Reduction Request – 102 North Church Street: Commissioners reviewed the request for an EDU Reduction at 102 North Church Street. A motion to accept the request contingent on a formal vote at the next meeting was made by Faust, a second was made by Engrem; a vote of 2-0-1 with Ford

abstaining was entered. After further discussion Faust amended his previous motion; a motion to accept the request was made by Faust, a second was made by Engrem; a vote of 2-0-1 with Ford abstaining was entered.

100 Church Circle – Water Waiver due to leak: Marshall explained that she had noticed the high use of water at 100 Church Circle during the billing process. The meter charts showed about 9 gallons going through the meter every hour. A motion to waive \$172.60 was made by Faust, a second was made by Engrem; a vote of 3-0 was entered.

Town Property Maintenance Assistant: Faust explained that Mike Embert helped Mr. Calvin doing maintenance work for the Town and we need to find someone to help Mr. Calvin. Marshall stated that she had an employment application from Robert Nicholson that was submitted on August 3, 2016. Faust suggested that an advertisement be placed in the Record Observer for the position for two weeks and they will have a closed session to discuss the applicants at 6:00 PM before the September meeting on September 7, 2016.

Zoning Ordinance - Ordinance #2016-02: The Zoning Ordinance was introduced. A public hearing will be held on September 7, 2016.

Nuisances & Public Hazards Ordinance – Ordinance #2016-03: The Nuisances & Public Hazards Ordinance was introduced. A public hearing will be held on September 7, 2016.

Resolution 2016-04 to Amend the Fee Schedule: Faust read Resolution 2016-04 aloud and explained the changes to the building permit fees. There was no public comment. A motion to adopt Resolution 2016-04 was made by Ford, a second was made by Engrem; a vote of 3-0 was entered.

Public Comments:

Frank Kamm of 102 South Church Street introduced himself to the Commissioners.

Ford discussed the fact that the Queen Anne’s County Commissioners donated to the Town of Centreville and to Kent Island for fireworks displays. He thinks that next year the Town of Sudlersville should sponsor the fireworks display for the Sudlersville Fireman’s Carnival to see if we can get a donation from the County and vendors that work with the Town.

A motion to adjourn the meeting was made by Engrem, a second was made by Ford; a vote of 3-0 was entered.

Respectfully submitted,

Michelle Marshall
Town Clerk